Process for obtaining tissue samples  
Methodist Research Institute (MRI) Biorepository

1. Submit an application (MRI form – excel worksheet).
2. The MRI Steering Committee will review and evaluate the request. The committee is composed of the MRI Medical Director (PI of their protocol), the MRI Administrative Director, the MRI Biorepository Coordinator, a MRI investigator, and a pathologist.
3. Requests are usually reviewed within two weeks.
4. Samples are released only to approved IRB protocols. A copy of the approved IRB protocol must be sent to the Coordinator.
5. A material usage agreement or material transfer agreement is completed.
6. Samples are released de-identified, and shipped within 7 days after collection for prospective requests.
7. Samples are released de-identified, and shipped within 14 days for banked tissue requests.
8. Once samples are received from MRI, they cannot be returned, etc. They become the property of the investigator/University.
9. Annotated data of all samples collected by MRI is tracked using caTissue. The information typically collected is year of birth, gender, race, medical history, surgical history, medication, social history, and family history. Laboratory test information may be available upon request of the investigator.

For further information or if you have any questions, please contact:

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