Process for obtaining tissue samples  
Komen for the Cure Tissue Bank (KTB) at the IUSCC

1. Visit the web site [https://www.komentissuebank.iu.edu/research](https://www.komentissuebank.iu.edu/research)
2. Complete the request specimen form (note that tissues must be going to an approved IRB protocol. Submit completed form.  
[https://komentissuebank.iu.edu/form](https://komentissuebank.iu.edu/form) All investigators who are requesting tissue must also be able to show that the project is funded and provide a research plan or protocol that will be blinded to the reviewers.
3. Applications are accepted on February 1, June 15, and October 15 each year.
4. A committee consisting of two scientists and one consumer representative reviews the request. The review process takes approximately 3-4 months.
5. Once the request is approved, the KTB will let the investigator know they are approved and then work with the researcher’s institution to complete and sign a Materials Transfer Agreement (MTA). Investigators are also responsible for the cost of samples noted on the cost recovery schedule on the website:  
[https://komentissuebank.iu.edu/cr](https://komentissuebank.iu.edu/cr).
6. The MTA includes a section on the data obtained from the samples. You must agree to send the raw data back on the samples you receive (digital data that is a result of characterizing the samples; gene array, sequencing, etc.) The data is posted on their virtual tissue bank that they are creating through a grant from Oracle.
7. Once the MTA is completed and the samples are paid for, the KTB’s Biospecimen Manager will work with the investigator to determine a mutually agreeable shipping schedule.
8. Samples are released de-identified, and once released “belong” to the investigator. There is also annotated data available with each sample. Researchers can let the KTB staff know what data they would like to receive with their samples by reviewing the medical history questionnaire that will be provided once the samples have been approved or earlier if requested (this is not posted on the website at this time).
9. If the samples requested are not currently available, KTB will work with researchers to understand their needs and determine if the samples will be available within a reasonable timeframe under the current KTB protocol.

For further information, or for any questions, please contact:

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